

Present	Lucy Allen, John Gwyther, Tony Hughes, Caroline Owen, Francis Parkinson, Kate Pinfold, Nick Powlesland, Simon Potter, Brian Richardson, Peter Robottom, Jerry Sandford, Hazel Trapnell, Edward Yates, Stephanie Wren
Chair	Jema Ball
In attendance	Siân Steel (Minutes)
Apologies	Angela Cattell, Sonia Home, Vivienne Francois, Caroline Jowett-Ive, Anna Mayo, Al Meadows, Andy Judd, Caroline Simpson and Julie Summers

Item	Notes
1.0	Opening reflection and Prayer
	Jema read from Phillipians 4 and there was a time of prayer.
2.0	Welcome to new members and apologies
2.1	Jema welcomed Francis Parkinson to his first PCC in person.
2.2	Apologies (see above).
3.0	Minutes of previous meeting
3.1	There was one small typing error to the minutes in point 4.3 it should have been projector not project. This was corrected. Kate Pinfold proposed and Peter Robottom seconded that the minutes were a true and accurate record. This was agreed by all those who were present in July.
3.2	Jema took the opportunity to confirm that Simon's Extended Ministerial Leave (previously known as a Sabbatical!) had been approved for Sept – Nov 2024 by the Diocese.
3.3	There were no matters arising from the Leadership Team notes.
4.0	Resourcing Mission
4.1	Our People
	4.1.1 There was a Staff Team Away Day at the beginning of September which was a great start to the term.
	4.1.2 Jema informed the group that Angela Cattell is moving to Bournemouth to be nearer her children. This is a very good move for Angela, but her ministry will be sorely missed at St Mary's.
	4.1.3 Stephanie Wren proposed and Hazel Trapnell seconded 6 weeks full-time pay to be given to Rachel Sandford when she is recovering from her second hip operation. The majority were in favour. 1 abstention due to conflict of interest.
	4.1.4 Simon reminded the PCC that this Sunday we would be welcoming the placement students, 5 from Trinity College and 1 from Sarum College.
4.2	Our Finances
	4.2.1 Caroline Owen talked through the accounts that were pre-circulated to the PCC and was very encouraged by the increase in income.
	4.2.2 Parish Share Request As per the Treasurer's notes which were pre-circulated to the PCC the Diocese have asked for £166,311.12 for the next Parish Share. There was some discussion however, Tony Hughes Proposed and Edward Yates seconded that Caroline send a note to the Diocese saying that we can pay the Parish Share request for 2024 but we will confirm after the November PCC meeting when the budget is approved. Majority in favour, 1 abstention. ACTION: Caroline Owen
4.3	Our Buildings
	4.3.1 Church Rooms Development Project The Leadership Team/Buildings Committee meeting regarding the sale of 1 Laud Close agreed the minimum sale price of £440k. However a further offer

	<p>came in at £448k which was accepted and solicitors have been instructed and a verbal mortgage offer has been made. This is great news. We now need to wait for the exchange of contracts and then we can inform KP Wilton to begin building works. Kate asked if the steels had been bought yet, it was confirmed that this hadn't happened so far.</p> <p>4.3.2 Other Building matters</p> <ul style="list-style-type: none"> • The new gas boiler is being fitted from the 26 September and will be finished on 5 October. • The damp wall in the church is ongoing and the buildings committee will be discussing at their next meeting. ACTION: Buildings Committee • The Quinquennial is now due and we will need to appoint another architect at the next meeting as Quentin Alder has retired. • The 5 year Electrical Testing (ECIR) is also due. • Sound desk. The radio mics are not working at the moment, due to the antenna splitter not functioning. The splitter has been sent to be mended, however if that is not successful we may have to pay for a new antenna splitter. Peter Robottom proposed that up to £1,000 could be spent on a replacement. Brian Richardson seconded. The majority voted in favour with 1 abstention. <p>ACTION: Siân Steel as detailed above</p>
5.0	Communications and IT policy
	<p>There was some discussion regarding the policy and it was agreed it would be brought back to the PCC in November with any changes that PCC members wanted to make to be sent to Siân beforehand. The Data Privacy policy will also be approved at the next PCC meeting.</p> <p>ACTION: All</p>
6.0	Mission and ministry updates and decisions
6.1	Worship and Teaching
	<p>Jema informed the PCC that this autumn we are focussing on evangelism on Sundays with the Gospel in 30 Words teaching series. This will lead up to inviting friends and family to a Christmas event and then running an Alpha course in January. The Alpha Course will be from 21 January until 24 March (with a break in half-term) on Sundays at 5.45pm.</p> <p>Jema confirmed that Beer and Carols will not be happening this year, but hopefully will continue in the future.</p> <p>24/7 prayer will now be in May 2024.</p>
6.2	Outreach and Evangelism
	(see above)
6.3	Connect and Support. Simon had a very helpful and practical meeting with the Connect and Support team yesterday. For ongoing clarity the team are focussing on the people who need support not creating additional groups/events. If you know of a person who needs support, please contact one of the team. Jema thanked Simon and the Connect and Support team for all they are doing.
6.4	Stoke Bishop CE Primary School
	There was nothing to report to the PCC.
6.5	ASMA
	<p>6.5.1 ASMA – Youth Minister</p> <p>The PCC were very positive about the Youth Minister proposal. Jema will continue discussions with other churches in ASMA and will have more detail for the November meeting.</p> <p>Jema is very grateful to Nick and Rachel Powlesland and many others who have stepped up to help out with our young people since Hayley left her role as Youth Minister in July.</p> <p>ACTION: Jema Ball</p>
6.6	Eco Church
	There was nothing to report to the PCC.

6.7	Safeguarding
	Caroline asked that all DBS applications be returned to her. If you haven't done the required training in the last 3 years, please do so. (Details are on the back of the PCC Agenda).
7.0	Any Other Business
7.1	<p>Letter from the Community</p> <p>Jema read an anonymous letter which we had received from someone in the local community. This was regarding when the building works might be finished due to the untidiness of the metal fencing surrounding the trees by the church hall, as well as the broken clock. It was agreed that as soon as we had some idea of the start date for the building works, the website would be updated.</p> <p>ACTION: Jema Ball/Siân Steel</p>